Dear <First Name>,

Colorado State University Extension, Morgan Community College, and Northeastern Junior College are cooperating to offer Annie’s Project courses in 2016.

The mission of Annie’s Project is to empower farm/ranch women to be better business operators and/or partners through networks and managing and organizing critical information. Annie’s Project is a six-week course that meets for three hours each week, usually in the evenings. Sessions provide management education in five risk areas: production, price or market, financial, institutional and legal, and human and personal. For more information about Annie’s Project please take a few minutes to watch the YouTube video at this link <https://www.youtube.com/watch?v=BYFcGdTW7Y4&feature=player_embedded> .

You are invited to a planning session on Thursday, October 22, 2015 from 11:45am to 1:00pm at the CSU Regional Engagement Center, 304 Main Street, Sterling, CO. Lunch will be provided. We are asking for your input on topics, presenters, and participants for the Annie’s Project courses to be held in Logan and Morgan counties.

Agenda for the Planning Session

11:45 Meet and greet (optional)

12:00 Purpose of the meeting

12:05 Introductions

12:10 Annie’s Project video

12:20 Annie’s Project overview

12:30 Topic mix and Speakers’ Matrix

12:50 Program logistics

12:55 Thank you and closing discussion

1:00 Adjourn

In order to get an accurate meal count, you are asked to RSVP no later than ***5:00pm, Monday, October 19th*** by contacting Brent Young at 970-522-7204 or brent.young@colostate.edu . If you are unable to attend please consider calling Brent and nominating another woman from your organization or community.

For more information please contact:

Jenny Beiermann – 970.241.3346 – jenny.beiermann@colostate.edu

<Insert Your Name and Contact Here>